



## Cancellation Policy

- Illnesses and emergencies cannot be predicted; *therefore, please cancel therapy sessions at least 2-4 hours in advance to avoid fees if you or your child are ill and/or if you have an unprecedented emergency.* Patients must be symptom free (fever, vomiting, diarrhea, runny nose, cough) for at least 24 hours before the therapy session is rescheduled.
- If you need to cancel for a reason other than an illness or emergency, please provide at least 24 hours of notice or you will be charged a late cancellation fee.
- If you are going to be late for a session, please call or email the Voz Speech Therapy office at 202-734-4884 or [info@vozspeechtherapy.com](mailto:info@vozspeechtherapy.com) to let your clinician know. In this event, sessions will end at the regularly scheduled time.
- Sessions that have not been cancelled beforehand will be billed at a full rate (\$150.00/session).
- Should you miss 3 sessions or more without giving adequate notice, you will kindly be discharged from Voz Speech Therapy services due to an extensive waitlist for therapy.
- Should there be a report of inclement weather in the area, making it unsafe to travel, you will be notified by the Voz Speech Therapy office and the clinician will reschedule the therapy session at her earliest convenience.

---

Signature

---

Date